

REGISTRATION OF NEWLY RENTED CONDOMINIUM OR COOPERATIVE APARTMENTS OR 1-FAMILY HOMES  
UNDER THE VACANCY DECONTROL PROVISIONS OF THE FORT LEE RENT LEVELING ORDINANCE

This form is to be filed with the Fort Lee Rent Leveling Board, 309 Main St., Ft. Lee, NJ 07024 within sixty (60) days of the date of the commencement of the decontrolled tenancy. Failure to file could result in a forfeiture of rights under the decontrol provisions of the Rent Leveling Ordinance.

1. Name of building or complex: \_\_\_\_\_ Tax Block and Lot # \_\_\_\_\_
2. Name of new tenant(s): \_\_\_\_\_ Address: \_\_\_\_\_ Apt. # \_\_\_\_\_
3. Date of Tenancy: From \_\_\_\_\_ To \_\_\_\_\_ Rent: \$ \_\_\_\_\_
4. Check one:  New tenancy  Intra-building tenancy (If intra-building tenancy, list the dates and amount of rent of last prior tenancy: From \_\_\_\_\_ To \_\_\_\_\_ \$ \_\_\_\_\_)
5. Monthly rent includes: heat \_\_\_ hot water \_\_\_ gas \_\_\_ electricity \_\_\_ parking \_\_\_ garage \_\_\_ other (list) \_\_\_\_\_
6. In addition to the aforelisted monthly rent, the tenant is responsible for the following separate charges (i.e., gas, electric, parking, garage, cable t.v., etc.) List each item and the related charge: \_\_\_\_\_

LANDLORD CERTIFICATION

I HEREBY CERTIFY that I am familiar with the Rent Leveling Ordinance of the Borough of Fort Lee, including the following provisions:

- a) At the expiration of this initial leased  or month-to-month  tenancy, which is not sooner than 12-months after the tenancy commenced, I am entitled to a rent increase of 5%, except if I have been notified by the Rent Leveling Administrator that my tenant has filed for and qualified as a senior citizen or as a disabled non-senior citizen. In such case, the maximum rent increase is 3.5% or the applicable MAP percentage, whichever is lower.
- b) In order to increase the rent of my tenant I must provide a proper notice of increase form in accordance with New Jersey statutes and I must also utilize form RLB-14 of the Borough of Fort Lee, which form is obtainable from the Rent Leveling Office. I further understand that a copy of the tenant's notice is to be filed with the Rent Leveling Board at the same time it is served upon my tenant.
- c) Because the subject apartment is in a cooperative or condominium building or complex or is a one-family house, I am entitled to vacancy decontrol each time the apartment is vacated and re-rented to a new tenant. However, if the decontrolled tenant remains in occupancy after the initial term, the maximum rent increase provisions described above shall apply.
- d) I am familiar with the anti-harassment provisions of the Rent Leveling Ordinance.

I HEREBY FURTHER CERTIFY that if any of the foregoing statements are found to be willfully false, I am subject to punishment under all relevant laws, statutes and ordinances.

\_\_\_\_\_  
Signature of Landlord

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Print) Name of Landlord

\_\_\_\_\_  
Street Address, City, State and Zip Code

Daytime Telephone Number: \_\_\_\_\_