

Thank you for visiting the Borough of Fort Lee web site and reviewing our **Terms of Use and Privacy Notice**. This statement addresses terms of use, and collection, use and security of and access to information that may be obtained through the use of the Borough of Fort Lee web site. This notice covers the following topics:

- [Terms of Use](#)
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### SECTION A. TERMS OF USE

BY USING THIS WEB SITE, YOU AGREE TO AND ACCEPT THE FOLLOWING TERMS OF USE AND PRIVACY STATEMENT:

*Disclaimer - Information.* The Borough of Fort Lee, its officers, employees or agents shall not be liable for damages or losses of any kind arising out of or in connection with the use or performance of information, including but not limited to, damages or losses caused by reliance upon the accuracy or timeliness of any such information, or damages incurred from the viewing, distributing, or copying of those materials. The materials and information provided on this web site are provided "as is". No warranty of any kind, implied, expressed, or statutory, including but not limited to the warranties of non-infringement of third party rights, title, merchantability, fitness for a particular purpose, and freedom from computer virus, is given with respect to the contents of this web site or its hyperlinks to other Internet resources.

*Disclaimer - Endorsements.* Reference in this web site to any specific commercial products, processes or services, or the use of any trade, firm, or corporation name is for the information and convenience of the public, and does not constitute endorsement, recommendation or favoring by the Borough of Fort Lee, or its offices, boards, employees and agents.

*Disclaimer - Links to other web sites.* This Borough web site and materials may contain hypertext or links to other Internet computer and/or web sites which are not owned, operated, controlled, or reviewed by the Borough. These links are provided solely as a courtesy and convenience to you, the visitor. When you link to one of these sites, you are no longer on the Fort Lee Borough web site and this Privacy Notice will not apply. When you link to another web site, you are subject to the legal terms and privacy policy and rules of that new site. The Borough of Fort Lee, its agencies, officers, or employees exercise no control over the organizations, views, accuracy, copyright or trademark compliance or the legality of the material contained on those servers and do not sponsor, endorse, or approve the information, content, products, materials, opinions or services contained on such external sites, and the Borough disclaims any liability or obligation to you or any other person that may result from your access to or reliance upon any information contained in these web sites, including any alleged infringement of copyright or trademark. The visitor proceeds to these external sites at their own risk. The Borough specifically disclaims any and all liability from damages which may result from the accessing of a third-party site which is linked to the Borough of Fort Lee web site, or from reliance upon any such information.

*Access and Intrusion Detection.* The Borough of Fort Lee has the right to take steps to safeguard the integrity of its data and prevent unauthorized access to information maintained. These measures are designed and intended to prevent corruption of data, block unknown or unauthorized access to our systems and information, and to provide reasonable protection of private information in our possession. This web site and Fort Lee Borough computer systems are subject to monitoring at all times to assure proper functioning of the systems, to provide security for the computer system's operation and information contained therein, to prevent unauthorized use, and to deter violations of law. There is no reasonable expectation of privacy in the use of this web site.

*E-mail Messages.* E-mail is not a secure medium. Personal information sent via the Internet can be intercepted. You may, therefore, wish to reconsider the advisability of sending messages that contain sensitive, personal information through this web site. E-mail messages, sent to any Borough of Fort Lee address, will be treated the same as any other written communication. They may be subject to public inspection or legal disclosure and may be saved for a period of time before they are destroyed. E-mail or other information requests sent to the Borough web site may be maintained in order to respond to the request, forward that request to the appropriate agency, or to provide the web designer with valuable customer feedback to assist in improving the site. E-mail addresses obtained as a result of a request to the Borough site will not be sold or given to private companies for marketing purposes.

*Electronic Forms.* Any other information provided by a visitor at the request of an agency, department, division or any other office of Borough of Fort Lee government, such as the completion and electronic filing of a form, will be considered to be voluntarily provided by the visitor and will be treated in the same manner as information provided in written form or in person during a visit to the agency. Information provided may be subject to public inspection and legal disclosure and may be saved for a period of time before it is destroyed. It may be shared with another public agency or contracted service provider for appropriate action.

*Public Access to Your Personal Information.* With the exception of the Community Notifications & Alerts System, registration in which is discretionary, you do not need to provide personal information about yourself in order to use this Borough web site. If you choose to provide us with personal information about yourself in an e-mail to the Mayor, Borough Council, Borough Administrator, Borough Clerk, department, division, agency or any other Borough office or to someone else, or by filling out a form with personal information and submitting it through this web site, we caution you that the law may consider that e-mail or information is a public or government record and require us to comply with lawful demands for public access to it. We will not provide any personal information about you to any third party except as required by law.

*Disclaimer - Security.* Although the Borough of Fort Lee has taken security precautions to safeguard the security of data in this web site, we caution you that e-mail on the Internet is often insecure and subject to eavesdropping, and it is not possible to achieve perfect security protection of information maintained in a web site. Accordingly, we cannot assure you that the security measures we have taken will always prove successful. By your use of this web site, you accept this risk.

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## SECTION B. INFORMATION COLLECTED AND HOW IT IS USED

*Personal Information and Choice.* You may choose whether to provide personal information online. "Personal information" is information about a natural person that is readily identifiable to that specific individual. Personal information includes such things as an individual's name, address, and phone number. A domain name or Internet protocol address is not considered personal information. Except as otherwise stated herein, we collect no personal information about you unless you voluntarily provide it to us by sending us e-mail, participating in a survey,

completing an online form, or registering with the Community Notifications & Alerts System. You may choose not to contact us by e-mail, participate in a survey, provide any personal information using an online form, or registering with the system. Your choice to not participate in these activities will not impair your ability to browse the Borough of Fort Lee web site and read or download any information provided on the site.

*Information Collected and Stored Automatically.* If you do nothing during your visit but browse through the web site, read pages, or download information, we will gather and store certain information about your visit automatically. This information does not identify you personally. We automatically collect and store only the following information about your visit:

- The Internet domain (for example, "xcompany.com" if you use a private Internet access account, or "yourschool.edu" if you connect from a university's domain) and IP address (an IP address is a number that is automatically assigned to your computer whenever you are surfing the web) from which you access our web site;
- The type of browser and operating system used to access our site;
- The date and time you access our site;
- The pages you visit; and
- If you linked to the Fort Lee Borough web site from another web site, the address of that web site.

We use this information to help us make our site more useful to visitors - to learn about the number of visitors to our site and the types of technology our visitors use. We do not track or record information about individuals and their visits.

*If You Send Us Personal Information.* If you choose to provide us with personal information -- as in an e-mail to the Mayor or someone else, or by filling out a form with your personal information and submitting it to us through our web site, or registering with the Community Notifications & Alerts System -- we use that information to respond to your message and to help us get you the information you have requested. We may share the information you give us with another State or County government agency, department, office or entity, or as otherwise required by law. Moreover, we do not create individual profiles with the information you provide or to give it to any private organizations. The Borough of Fort Lee does not collect information obtaining through this web site for commercial marketing.

*Surveys.* Surveys will be used for the purpose stated. If personally identifiable information is collected, it may be subject to public inspection and legal disclosure and may be saved for a

period of time before it is destroyed.

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### SECTION C. PUBLIC ACCESS TO INFORMATION

In the United States and the State of New Jersey, laws exist to ensure that government is open and that the public has a right to access appropriate records and information possessed by federal, state, and local government. At the same time, there are exceptions to the public's right to access public records that serve various needs including the privacy of individuals. Exceptions are provided by both state and federal laws. All the information collected at this site becomes public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists.

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### SECTION D. COOKIES

The Borough of Fort Lee may use cookies to customize and enhance your browsing experience. Cookies are simple text files stored on your computer by Internet web sites to help identify users and enhance customer service. Cookies created by using the Borough web site may contain personally identifying information such as user contact information consisting of name, address, phone number or e-mail address. The cookie feature is used only to store a randomly generated identifying tag on your computer and does not compromise your privacy or security.

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## SECTION E. AMENDMENT

The Borough of Fort Lee reserves the right to change or amend this policy statement at any time to comply with changes in Borough procedures.

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## SECTION F. CONTACT INFORMATION

To offer comments about the Borough of Fort Lee web site, or about the information presented in this Privacy Notice, or to review your personal information or request correction of your personal information, you may contact the Borough as follows:

Peggy Thomas, Administrator  
Borough of Fort Lee  
309 Main Street  
Fort Lee, NJ 07024  
201-592-3500 x1500  
[Send E-Mail](#)

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