

**FORT LEE PARKING AUTHORITY**  
**MEETING MINUTES**  
**February 21, 2023 @ 4:00 P.M.**

**I. Salute to the Flag:**

**II. Call to Order:**

The regular meeting of the Fort Lee Parking Authority scheduled for Tuesday, February 21, 2023 at 4:00 p.m. The meeting was convened at 4:03 p.m. at 231 Main Street 2<sup>nd</sup> Fl., at the Fort Lee Parking Authority Conference Room as advertised in the Record, Jersey Journal, Municipal Building Bulletin Board, and the Parking Authority Website on December 27, 2022.

**III. Statement of Compliance:**

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1975 noting adequate notice of the meeting has been as follows: “At least 48 hours prior to this meeting to be: A) permanently posted on the board’s officially designated public bulletin board in the Borough Hall, and in the entrance hall of the Parking Authority located at the rear of 309 Main Street, Middle Bldg; B) delivered to The Record, The Jersey Journal and the Board’s official newspaper; C) filed with the Clerk of the Borough of Fort Lee, and; D) mailed to all persons, if any, who have requested said notice, pursuant to section 14 Chapter 231, Laws of 1975”.

**IV. Roll Call of Commissioners:**

Neil Grant	Present
Michael Klein	Present
Marc Macri	Present
J Richard Radoian	Absent
Patricia Rumi	Present

**V. Roll Call of Professionals:**

Legal Counsel Neil Marotta, Liaison Harvey Sohmer, Liaison Paul Yoon, and Executive Director Hernani Goncalves.

**VI. Public Comment:**

There was no public present

**VII. Consent Agenda:**

- Approval of Minutes: January 6, 2023
- Approval of Voucher numbers: 014985 through 015044
- Financial Statements: December 2022 & January 2023

A discussion was held on this matter.

**Motion by:** Mr. Macri                      **Second by:** Ms. Rumi

Approved UNANIMOUSLY

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**VIII. Resolutions:**

**2023-16:**     **Be It Resolved**, by the Commissioners of the Fort Lee Parking Authority that Matthew Rutch is hereby appointed as the Qualified Purchasing Agent, effective January 1, 2023, at an annual stipend of \$2,000.00.

A discussion was held.

**Motion by:** Michael Klein     **Second by:** Marc Macri  
Approved UNANIMOUSLY

**2023-17**     **Resolution** authorizing the purchase of a 2022 Ford Utility Interceptor Hybrid, for the Fort Lee Parking Authority thru Winner Ford under New Jersey Contract #20-FLEET-01189 in the amount of \$39,157.57

**Whereas** the vehicle will be leased to own over a three year period commencing on February 2023 with three easy payments of \$14,105.00 thru KS State Bank, Government Finance Department

**Be It Resolved** by the Commissioners of the Parking Authority of the Borough of Fort Lee authorizing the purchase of a 2022 Ford Utility Interceptor Hybrid in the amount of \$39,157.57

A discussion was held.

**Motion by:** Marc Macri     **Second by:** Patricia Rumi  
Approved UNANIMOUSLY

**2023-18**     **Whereas**, the Parking Authority required electrical upgrade to the first floor rental space or at the Liner Building; and

**Whereas**, the Authority requested and received two (2) quotations for said services, as follows: Rusin & Doru Electric, LLC, of Fairview, New Jersey, with a quote of \$43,657.00 and Ebanks Electrical Services LLC of East Orange, New Jersey, with a quote of \$47,200.00, and

**Whereas**, Rusin & Doru Electric, LLC having submitted the price quote which is most advantageous to the Authority, price and other factors considered, the Commissioners of the Parking Authority desire to obtain the services from Rusin & Doru Electric, LLC,

**Now, Therefore, Be It Resolved**, by the Commissioners of the Parking Authority of the Borough of Fort Lee, that the Executive Director is hereby authorized to enter into an agreement with Rusin & Doru Electric, LLC, as approved by General Counsel, for electrical upgrade, at the Liner Building, in accordance with their proposal, in a sum of \$43,657.00.

A discussion was held.

**Motion by:** Marc Macri     **Second by:** Michael Klein  
Approved UNANIMOUSLY

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**2023-19**      **Whereas**, the Parking Authority required supplies for electrical upgrade to the first floor rental space or at the Liner Building; and

**Whereas**, the Authority requested and received two (2) quotations for said supplies, as follows: Cooper Electric, of Fairview, New Jersey, with a quote of \$8,242.32 and Grant Supplies of South Hackensack, New Jersey, with a quote of \$9,501.30; and

**Whereas**, Cooper Electric having submitted the price quote which is most advantageous to the Authority, price and other factors considered, the Commissioners of the Parking Authority desire to obtain the supplies from Cooper Electric,

**Now, Therefore, Be It Further Resolved**, by the Commissioners of the Parking Authority of the Borough of Fort Lee, that the Executive Director is hereby authorized to purchase supplies from Cooper Electric as approved by General Counsel, for electrical upgrade, at the Liner Building, in accordance with their proposal, in a sum of \$8,242.32, subject to certification that funds are available.

A discussion was held.

**Motion by:** Marc Macri      **Second by:** Patricia Rumi  
Approved UNANIMOUSLY

**2023-20**      **Whereas**, the Parking Authority required supplies for electrical upgrade to the first floor rental space or at the Liner Building; and

**Whereas**, the Authority requested and received two (2) quotations for said services, as follows: Grant Supplies of South Hackensack with a quote of \$11,400.60 and, Cooper Electric, of Fairview, New Jersey, New Jersey, with a quote of \$13,001.32; and

**Whereas**, Grant Supplies having submitted the price quote which is most advantageous to the Authority, price and other factors considered, the Commissioners of the Parking Authority desire to purchase said materials from Grant Supplies,

**Now, Therefore, Be It Resolved**, by the Commissioners of the Parking Authority of the Borough of Fort Lee, that the Executive Director is hereby authorized to purchase supplies from Grant Supplies as approved by General Counsel, for electrical upgrade, at the Liner Building, in accordance with their proposal, in a sum of \$11,400.60, subject to certification that funds are available.

A discussion was held.

**Motion by:** Michael Klein      **Second by:** Marc Macri  
Approved UNANIMOUSLY

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**2023-21**      **Whereas,** NJ Transit is accepting grant applications, in accordance with the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) Subrecipient Grant Application; and

**Whereas,** the Commissioners of the Fort Lee Parking Authority desire to apply for said grant,

**Now Therefore Be It Resolved,** by the Commissioners of the Fort Lee Parking Authority, that the Executive Director and any necessary Authority employee is hereby authorized to prepare and submit an application, to New Jersey Transit, for the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) Subrecipient Grant Application.

A discussion was held.

**Motion by:** Marc Macri      **Second by:** Michael Klein

Approved UNANIMOUSLY

**IX. Documentation:**

- None

**X. Old Business:**

- Bond Work

**XI. New Business:**

- None

**XII. Attorney's Report:**

- OPRA Requests

**XIII. Executive Director's Report:**

- THA Representative Recognition
- Curb Challenge Grant
- NJ Transit Grant
- Passport Parking
- First Aid and AED Training
- Warner Brothers Rental Space
- Senior Daily Runs
- County Visiting to Senior Building
- Meter Rates Price Increase
- Vehicle Cameras

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**XIV. Commissioner's Comments:**

- None

**XV. Chairperson's Comments:**

- None

**XVI. Public Comment:**

- None

**XVII. Closed Session:**

There was no public in attendance.

**XVIII. Adjournment:**

Motion to adjourn the meeting was made at 4:44 p.m.

**Motion by:** Marc Macri                      **Second by:** Michael Klein

Approved UNANIMOUSLY

EL, Recording Secretary