

**FORT LEE PARKING AUTHORITY**  
**MEETING MINUTES**  
**April 11, 2023 @ 4:00 P.M.**

**I. Salute to the Flag:**

**II. Call to Order:**

The regular meeting of the Fort Lee Parking Authority scheduled for Tuesday, April 11, 2023 at 4:00 p.m. The meeting was convened at 4:00 p.m. at 231 Main Street 2<sup>nd</sup> Fl., at the Fort Lee Parking Authority Conference Room as advertised in the Record, Jersey Journal, Municipal Building Bulletin Board, and the Parking Authority Website on December 27, 2022.

**III. Statement of Compliance:**

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1975 noting adequate notice of the meeting has been as follows: “At least 48 hours prior to this meeting to be: A) permanently posted on the board’s officially designated public bulletin board in the Borough Hall, and in the entrance hall of the Parking Authority located at the rear of 309 Main Street, Middle Bldg; B) delivered to The Record, The Jersey Journal and the Board’s official newspaper; C) filed with the Clerk of the Borough of Fort Lee, and; D) mailed to all persons, if any, who have requested said notice, pursuant to section 14 Chapter 231, Laws of 1975”.

**IV. Roll Call of Commissioners:**

Neil Grant	Present
Michael Klein	Present
Marc Macri	Present
J Richard Radoian	Present
Patricia Rumi	Present

**V. Roll Call of Professionals:**

Legal Counsel Neil Marotta, Labor Counsel Mark DiPisa, Liaison Harvey Sohmer, Liaison Paul Yoon, and Executive Director Hernani Goncalves.

**VI. Public Comment:**

None

**VII. Consent Agenda:**

- Approval of Minutes: March 14, 2023
- Approval of Voucher numbers: 01574 – 015109
- Financial Statement: March

A discussion was held on this matter.

**Motion by:** Marc Macri      **Second by:** Michael Klein  
Approved UNANIMOUSLY

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**VIII. Resolutions:**

**2023-26**     **Be It Resolved**, by the Commissioners of the Fort Lee Parking Authority that the hiring of Christopher Crespo, on a temporary basis, as a seasonal maintenance full time employee, 40 hours per week effective April 11, 2023 thru September 30, 2023, at a salary of \$17.00 per hour, to serve at the will of the Commissioners, is hereby ratified.

Mr. Goncalves discussed the resolution.

**Motion by:** Richard Radoian   **Second by:** Patricia Rumi

Approved UNANIMOUSLY

**2023-27**     **Be It Resolved**, by the Commissioners of the Fort Lee Parking Authority, that Kennedy Goncalves, is hereby hired as a secretary, on a temporary basis, seasonal employee, from May 8, 2023 thru August 1, 2023, at a salary of \$19.00 per hour, not to exceed 29 hours per week, to serve at the will of the Commissioners.

Mr. Goncalves discussed the resolution.

**Motion by:** Patricia Rumi     **Second by:** Marc Macri

Approved UNANIMOUSLY

**2023-28**     **Whereas**, Evelyn Lassalle is currently serving as Secretary to the Board of Commissioners/Executive Director Confidential Secretary, on a part time basis; and

**Whereas**, by Resolution #2023-24, dated, March 14, 2023, the Commissioners of the Fort Lee Parking Authority appointed Ms. Lassalle as Assistant Director, effective July 1, 2023; and

**Whereas**, the Commissioners desire to move up Ms. Lassalle's start date, as Assistant Director, to May 1, 2023,

**Now Therefore, Be It Resolved**, by the Commissioners of the Fort Lee Parking Authority that the start date for Evelyn Lassalle, to assume the position of Assistant Director/Secretary to the Board of Commissioners, on a full-time basis, shall be effective May 1, 2023.

Mr. Marotta discussed the resolution.

**Motion by:** Marc Macri       **Second by:** Michael Klein

Approved UNANIMOUSLY

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**2023-29**        **Whereas**, recognizing the need to maintain experienced employees, by resolution #2019-49A, dated December 10, 2019, the Commissioners adopted a Policy, by resolution providing, providing for retirement benefit where employees who retire in good standing, after 20 years of service, will receive 25% of their salary upon retirement and 33% of their salary upon 25 years of service, a terminal leave benefit; and

**Whereas**, based upon the recent NJ Comptroller Reports that public entities, in the public interest, should be mindful of the public funds as they relate to terminal leave payments to employees, that the Parking Authority desires to terminate the aforesaid terminal leave retirement benefit,

**Now Therefore, Be It Resolved**, by the Commissioners of the Fort Lee Parking Authority that the terminal leave retirement benefit Policy established in Resolution #2019-48A, is hereby terminated, effective January 1, 2024.

Mr. Goncalves discussed the resolution.

**Motion by:** Marc Macri        **Second by:** Patricia Rumi  
Approved UNANIMOUSLY

**2023-30**        **Whereas**, the Commissioners are, by statute, the Appointing Authority for the employment of Authority staff; and

**Whereas**, upon presentation by the Executive Director of the Authority to the Commissioners regarding the reasons for the termination of employee Luz Silva, termination is effective upon execution of this Resolution; and

**Whereas**, employees of this Authority are considered at will employees.

**Now Therefore, Be It Resolved** that based upon the reasons, circumstances and facts presented by the Executive Director to the Commissioners at a public meeting, the at will employment of Luz Silva is hereby terminated effective immediately.

**Be It Further Resolved**, that for good and just cause shown, the Commissioners hereby terminate Luz Silva's employment with the Authority effective immediately.

Mr. Goncalves discussed the resolution.

**Motion by:** Marc Macri        **Second by:** Richard Radoian  
Approved UNANIMOUSLY

**IX. Documentation:**

None

**X. Old Business:**

None

**XI. New Business:**

None

**XII. Attorney's Report:**

- Lupino Suit
- Lease space on first floor
- Bridge Plaza North/Zoning Board application

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**XIII. Executive Director's Report:**

- EV Charging Conference/Issues
- Automotus Grant
- Commercial Space
- Meeting with Hudson & Bergen Parking Authorities
- Sexual Harassment Training (GIF)

**XIV. Commissioner's Comments:**

None

**XV. Chairperson's Comments:**

Radoian – charging stations update & Oak Street meter install  
Klein – Update on lease on first floor

**XVI. Public Comment:**

None

**XVII. Closed Session:**

None

**XVIII. Adjournment:**

Motion to adjourn the meeting was made at 4:31 p.m.

**Motion by:** Marc Macri      **Second by:** Michael Klein

Approved UNANIMOUSLY

EL, Recording Secretary