



Fort Lee Police Department

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FIREARM'S ID CARD / HANDGUN PURCHASE PERMIT ONLINE APPLICATION

Please be sure that all the information that you enter into the application is correct. Specifically, name, phone numbers, email addresses, and ORI [NJ0021900]. Your NJ Driver's License **MUST MATCH** your current Fort Lee address.

When deciding on how many permits, please take the following into consideration:

- **One** permit is needed for each handgun purchase [\$25.00 each]
- You can purchase **ONE** handgun every 30 days
- Permits are valid for 90 days [one 90 day extension can be granted under certain circumstances]
- Submitted applications cannot be modified to add additional permits
- If an error was made in the submitted application, **DO NOT** submit a NEW application. CONTACT the FLPD – Records Bureau

FINGERPRINTING:

- **FIRST TIME APPLICANTS** must print the **IDENGO** form to schedule fingerprinting at an off-site location
- **EXISTING** Firearms ID card holders go to <https://www.njportal.com/njsp/criminalrecords/>

FARS application submission instructions as follows:

1. Website <https://njportal.com/njsp/fars>
2. Click on "ONLINE S.T.S. 033 FORMS"
3. ORI – **NJ0021900** FORT LEE POLICE DEPARTMENT
4. **REVIEW** and **PRINT** a copy of all documents for your records prior to final submission. Applications cannot be modified.
5. Please advise your Character References that they will be emailed automatically with a questionnaire to complete
6. Once you have completed your online application, **WAIT** for an email from sfong@fortleepolice.org for further instructions. **CHECK your SPAM folder**

Applications will not begin to be processed until all documents are received by FLPD:

1. Fees for Firearms ID card [\$50.00] and/or Handgun Purchase Permit[s] [\$25.00 per permit]
2. Proof of residency [FORT LEE] – valid NJ Driver's License [current address]
3. Naturalized Citizens to provide US Naturalization Certificate
4. NON-US Citizens to provide Alien Registration ID card
5. Completed SP066 Mental Health Consent Search
6. **PAST** address history – **10 years**

*The falsification of information on any of the applications for Firearms Permits is a violation of N.J.S. 2C:39-10C and is a crime of the third degree. Any falsification may result in criminal charged against you.

